



QUARTERLY NARRATIVE PROGRESS REPORT

QUARTER/YEAR: *Quarter 3, July to September 2019*

Purpose: This report aims at assessing the achievements against the planned results during the quarter III, July to September 2019 as well as risks and issues that could affect project implementation.

Project title:	Strengthening National and Local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda	
Project number:	00117442 "Strengthening DRM Capacity in Rwanda(MINEMA)"	
UNDAP/CPD outcome:	UNDAP Outcome 4 "By 2023 Rwandan institutions and communities are more equitably, productively, and sustainably managing natural resources and address climate change," UNDP Strategic Plan Outcome 3: Build resilience to shocks and crisis.	
Project outcome	Increasing resilience to climate and natural disaster through evidence-based disaster preparedness and effective early warning system."	
NST priorities:	NST: Priority 7 "Sustainable Management of Environment and Natural Resources" under the "Economic Transformation" Pillar; DRM as a "Cross-cutting Area"	
SDGs:	Climate change and its impact	
Project start date:	01/10/2019	
Project end date:	30/06/2023	
Reporting period	Quarter III / July to September 2019	
Project budget (USD):	TRAC (core):	2,965,065
	Government of Rwanda (in kind):	
	Other donors:	
	Total project budget:	2,965,065

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Acronyms

- DDMO:** District Disaster Management Officer
- DRM:** Disaster Risk Management
- DRR:** Disaster Risk Reduction
- MIDIMAR:** Ministry of Disaster Management and Refugee Affairs
- NINEMA:** Ministry in Charge of Emergency Management
- NPDM:** National Platform for Disaster Risk Management
- SEDIMAC:** Sector Disaster Management Committee
- UNDP:** United Nations Development Programme
- NADIMATEC:** National Disaster Management Technical Committee
- DIDIMACs:** District Disaster Management Committees
- SEDIMACs:** Sector District Management Committees
- DM:** Disaster Management
- METEO Rwanda:** Rwanda Meteorological Agency
- DDMP:** District Disaster Management Plan
- RBA:** Rwanda Broadcasting Agency
- HQ:** Headquarter

1. Executive Summary

The quarter III Progress report of the project “ Strengthening National and Local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda” covers the activities implemented in the period from July to September 2019.

This report presents the activities undertaken and results achievements during the 3rd quarter July to September 2019 that are continuously and cumulatively linked to achievements realized during the previous quarters. The result-achievements during the reporting period contributed to the projects outputs through the implementation of different activities planned in annual work plan and in the Quarter III July to September 2019:

- 1.1. Conduct DRR/DRM Capacity Needs Assessment of MINEMA, District staff, NPDM, NADIMATEC Rwanda Meteorology Agency, DIDIMACs and SEDIMACs
- 1.3. Enhance the capacity of DRR/DRM organizations involved in disaster management (local staff including disaster management committees at district level)
- 1.5. Support program personnel to manage and coordinate the program (Salary for project staff and communication (Support to SPIU)
- 1.6. Support to the effective operation of NPDM and to the development, update and dissemination of DM policies, strategies and plans
- 1.7. Support to mainstream DRR/DRM into district Development Plans
- 1.11. Support the operationalization of District Disaster Management Officers
- 2.2. Implementation of National Risk Atlas Recommendations
- 2.4. Conduct DRR awareness raising activities among population through TV/radio programmes and production targeting vulnerable population and including specific gender awareness activities,
- 2.5 Organize awareness on disaster risk management s through secondary schools clubs,
- 2.6. Collect, document and cover disaster data, events and evidences through digitalized system for public awareness and communication
- 3.2. Conduct simulation exercises on major hazards for readiness for the districts
- 4.1 Assist districts prone to disasters in managing disasters where there is no District Disaster Management Officer (DDMO),
- 4.4. Support the implementation of innovative mitigation and adaptation measures through community-based approach including specific measures implemented by local women’s groups’,
- 4.6. Carry out demonstration and create awareness on fire and lightening prevention through installation of model lightning rods and fire extinguishers in public buildings

Furthermore, this report is providing the updated work plan for the next Quarter October to December 2019.

2. Background and project purpose

Since October 2018, the MINEMA with the support of United Nations Development Programme in Rwanda has started the implementation of the project “Strengthening National and Local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda “. The five year project aims to achieve the outcome ‘reduce risks and build the resilience of the population to climate change and natural disasters’ by strengthening the technical capacities of institutions on better disaster risk management both in the long term, and short-term emergency preparedness at all levels and build disaster resilience of the population.

The focus is given also to the resilience, readiness, and vulnerability reduction of populations through different mitigation measures in areas prone to disasters and simulation exercises, as well as strong and adapted disaster-related early warning system.

The project is implementing activities aligned with the following four outputs:

Output 1: Institutions at national, district and community level have improved technical capacities to reduce risks, manage and respond to natural disasters and limit gender-differentiated impacts;

Output 2: Population, local authorities and national institutions have increased knowledge and skills of risks from evidence-based disaster risk assessments;

Output 3: Enhanced multi hazard early warning systems to enable effective preparedness, response and recovery;

Output 4: Communities in selected high-risk districts have strengthened capacity to mitigate, adapt and respond to disaster risks.

The following section highlights key achievements during this third quarter 2019 (July to September 2019) against the mentioned planned activities.

3. Results-based Reporting

The progress achievements realized towards project results during the third quarter 2019 of the Project “Strengthening National and Local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda”. Key achievements based on indicators, baseline and targets are provided as reference to indicate the results. In addition to the outputs delivered, challenges/constraints with adopted solution and key lessons learnt are presented in the following table.

<p>UNDAP/CPD outcome:</p> <ul style="list-style-type: none"> - UNDAP Outcome 4 “By 2023 Rwandan institutions and communities are more equitably, productively, and sustainably managing natural resources and address climate change,” - UNDP Strategic Plan Outcome 3: Build resilience to shocks and crisis. 	
<p>Project outcome:</p> <p>Increasing resilience to climate and natural disaster through evidence-based disaster preparedness and effective early warning system.”</p>	
<p>OUTPUT 1: Institutions at national, district and community level have improved technical capacities to reduce risks, manage and respond to natural disasters and limit gender-differentiated impacts</p>	
<p>Activity 1.1: Conduct DRR/DRM Capacity Needs Assessment of Ministry in Charge of Emergency Management, District staff, NPDM, NADIMATEC Rwanda Meteorology Agency, DIDIMACs and SEDIMACs</p>	
<p>Indicator</p> <p>Number of MIDIMAR and Meteo Rwanda staff, NPDM focal points, and members of DIDIMACs and SEDIMACs who will be trained to improve their technical skills in risks reduction, management and response to natural disasters and limit gender-differentiated impacts</p>	<p>Target</p> <p>MINEMA, District staff, NPDM, NADIMATEC, Rwanda Meteorology Agency, DIDIMACs and SEDIMACs capacities assessed and final assessment report available.</p>
<p>Achievements/ current status</p> <p>The consultant conducted DRR/DRM Capacity Needs Assessment of the MINEMA, District staff, NPDM, NADIMATEC Rwanda Meteorology Agency, DIDIMACs and SEDIMACs.</p> <p>The final report has been submitted to the Ministry. The final reports both hard and soft copy are available.</p> <p>The activity is a direct capacity development intervention and strategy adopted by the project. The results of this key action will lead to DRR/DRM capacity development strategy and plan for MINEMA, District staff, NPDM, NADIMATEC Rwanda Meteorology Agency, DIDIMACs and SEDIMACs.</p>	
<p>Activity 1.3 : Enhance the capacity of DRR/DRM organizations involved in disaster management: MINEMA, METEO Rwanda and local staff including disaster management committees</p>	
<p>Indicator</p> <p>Number of DIDIMACs members and SEDIMACs men and women trained that have improved technical skills in risks reduction, management and response</p>	<p>Target</p> <p>MINEMA focal persons from 30 districts of the country.</p>

to natural disasters and limit gender-differentiated impacts	
Achievements	
<p>From 20th -23th August 2019 MINEMA organized a workshop in Muhanga District for the 30 focal persons /District Disaster management Officers with the aim of planning for disaster risk reduction in line with earmarked fund transferred to every district for conducting disaster awareness, education and training to the community;</p> <p>Participants developed the plans for Disaster awareness among community. The capacity of MINEMA focal persons was strengthened. The workshop training was enabling them to effectively implement disaster risk prevention and mitigation activities at District Level.</p>	
1.5 Support program personnel to manage and coordinate the program	
Indicator % of program staff remunerated	Target all (100%) program staff operationalised
Achievements	
<p>100% of project staff are regularly supported to manage and coordinate the programme. Seven programme staff timely and regularly remunerated. MINEMA technical capacity is continuously reinforced and strengthened through financial support. The programme staff effectively implemented programme activities.</p> <p>Source : Payment lists; Financial report</p>	
1.6 Support to the effective operation of NPDM and to the development, update and dissemination of DM policies, strategies and plans	
Indicator Number of NPDM meetings held	Target One meeting
Achievement	
<p>The concept note to organize NPDM meeting has been developed. The meeting is scheduled in October 2019.</p>	
1.7. Support to mainstream DRR/DRM into district Development Plans	
Indicator Number of development sectors and districts in which DRR is updated and mainstreamed at national and local level	Target 2 Districts
Achievements	
<p>From 24th to 27th September 2019, the MINEMA/ SPIU staff conducted the monitoring visit in Burera, Musanze, Nyabihu and Rubavu Districts to assess the level of mainstreaming DRR/M into district plans and its implementation by different units of the District. The team met key district</p>	

officials and planners to discuss on the level of implementation of DDMPs and get recommendations to improve the way DRR/M should be integrated in district plans as a cross cutting issue.

Source : Mission reports

1.11 Support The operationalization of District Disaster Management Officers and support DDMOs activities related to determination of potential economic losses and damages of elements at risk

Indicator	Target
% of DDMOs supported for operations	(100%) all DDMOs supported for operations

Achievements

All of the 5 DDMOs are regularly supported for operations and they are performing their duties in districts where they were deployed. Five District Disaster Management Officers (DDMOs) deployed respectively in Burera, Huye, Karongi, Nyarugenge and Rwamagana Districts have been provided with logistical facilities such fuel, airtimes, office stationeries etc.

Each DDMO in his/her District is performing the following activities:

- Day to day operational management of disaster management activities at district level;
- Ensure that the Early Warning and the disaster monitoring information systems are fully operational and maintained at district level;
- Support all organs of the Government at district level in preparing for and reducing the risk of disasters;
- Monitors, analyses and reports on humanitarian response provided to affected population in the district.

Output 2: Population, local authorities and institutions (which institutions) have increased knowledge and skills of risks from evidence-based disaster risk assessments

Activity 2.2: Implementation of National Risk Atlas Recommendations

Action : Procurement of consulting services through UNDP

Indicator	Target
Request for hiring national consultant	National Consultant for Management of data

Achievement

The request for hiring a national consultant to collect data, analyse the National Risk Atlas and develop 2020 roadmap for its update and implementation was formulated and submitted to UNDP.

Tender for hiring a consultant for Data management has been advertised through UNDP procurement system and the opening of tenders is scheduled on 10th October 2019.

2.4 Conduct DRR awareness raising activities among population through TV/radio programmes and production targeting vulnerable population and including specific gender awareness activities and organize and celebrate DRR week	
Indicator	Target
% of Rwanda's population aware of DRM, disasters and disaster risks	DRR month prepared to increase public awareness Population are aware of disaster risks
Achievements	
<p>DRR awareness raising activities prepared for October 2019 and Disaster related programs are being broadcasted by different radios and televisions.</p> <p>The activity of public awareness on DRM and disaster risks facilitated through radio and TV programmes especially on prevention from heavy rains, lightening, winds and other related disasters during the DRR month (October 2019). Awareness materials were produced and ready to be distributed.</p>	
Activity 2.6. Collect, document and cover disaster data, events and evidences through digitalized system for public awareness and communication	
Indicator:	Target
% of disaster program event and best practice covered, documented, digitalised and published for awareness	Disaster communication team operationalised - All (100%) informative events and best practices covered, documented and published for awareness
Achievements	
<p>Disaster communication team are supported and facilitated to be operational. Production of shows has been posted on YouTube for sensitization on disaster risk reduction for the use of social media. Disaster data and events are regularly collected, documented and covered for public awareness (CD TV shows, radio programmes and documentary film produced.) Public awareness messages on DRM and disaster risks especially on prevention from heavy rains and winds have been disseminated</p>	
Output 3: Enhanced multi hazard early warning systems to enable effective preparedness, response and recovery	
3.2. Conduct simulation exercises on major hazards for readiness for the districts (Development of WASH Preparedness plan)	
Indicator	Target
Number of simulation exercises for disaster preparedness and response	1 Simulations Exercise

conducted at the national and district level	Date: From 16-19 September 2019 at MUSANZE District-LA PALME Hotel.
<p>Achievements</p> <p>MINEMA organized a four-day workshop for NPDM to develop and simulate the national Preparedness Plan for WASH sector.</p> <p>The 38 Participants were representing the following organizations/institutions: MINEMA , MININFRA , MoH, RBC, MIGEPROF, MINALOC , WASAC, NECDP, RWFA , GAKENKE District , NYABIHU , RUBAVU District, RUSIZI District , KIREHE District REMA and UNICEF , UNHCR , WHO , USAID , Rwanda Red Cross , ICRC , JICA, SFH , World Vision , ARC, Oxfam , ADRA-RWANDA, CARE INTERNATIONAL , UPHLS , SDHA , COFORWA .</p> <p>After the workshop, the WASH preparedness plan was developed and Participants awareness and knowledge of potential scenarios, increased.</p>	
Change in Plan	
The WASH preparedness plan not yet validated. The plan is being fine-tuned to be validated on 28 October 2018	
Output 4: Communities in selected high-risk districts have strengthened capacity to mitigate, adapt and respond to disaster risks.	
Activity 4.1: Assist districts prone to disasters in managing disasters where there is no District Disaster Management Officer (DDMO)	
Indicator	Target
Number of districts assisted and supported through deployment of DDMOs	Five District very prone to disasters
<p>Achievements</p> <p>Five districts (Rwamagana, Huye, Karongi, Burera, and Nyarugenge) were supported. The DDMOs have been regularly remunerated.</p>	
Activity 4.4: Support the implementation of innovative mitigation and adaptation measures through community-based approach including specific measures implemented by local women's groups'	
Indicator	Target
Number of households (gender-disaggregated, female-headed and male-headed) having benefitted from	

the implementation of disaster mitigation measures / Retaining walls	Retaining walls to protect five (5) houses constructed in Sovu sector of Ngororero District against landslides and erosion
Achievements	
Both parties signed memorandum of understanding for protection of five (5) houses constructed in Sovu sector of Ngororero district by building retaining walls. The transfer of funds to district has been done, the materials are being mobilised and the effective construction works of retaining walls will be done through community participation under supervision of Ngororero District.	
Activity 4.6: Carry out demonstration and create awareness on fire and lightening prevention through installation of model lightning rods and fire extinguishers in public buildings	
Indicator	Target:
Number of model lightning rods on public buildings	All Sites Identified (preparation and initial assessment)
Achievements/current status	
The tender for acquisition and installation of lightning arrestors is ongoing. The ToRs were designed and shared with UNDP for undertaking the procurement process. The tender has been advertised through UNDP procurement system. Opening for tenders scheduled on 4 th October 2019.	

4. Overall Challenges, Recommendations and Lessons learnt

Key challenges and risks	Recommended solutions
The DDMPs of Burera and Musanze Districts were developed in 2013, and then they need to be updated by District officials including District planners. There is a need to organize a workshop for key District officials to review the DDMP but the authorization to gather District planners is to be provided by MINALOC.	MINEMA to work with MINALOC and District for organization of the workshop. MINEMA to avail budget and technicians to facilitate the planning session aiming at mainstreaming DRR into District plans.
Lessons learned and/or good practices:	
The procurement of some services through UNDP reinforce the collaboration to implement timely all planned activities.	
LNOB & Gender	
LNOB and Gender equality and women's empowerment was considered and applied in planning workshops at national and at local level.	

5. Results Framework Summary-Monitoring of the indicators by quarter

		Achieved (Data collected)							
Outcome1: Increasing resilience to climate and natural disaster through evidence-based disaster preparedness and effective early warning system."		Project target	Year 1	Q1	Q2	Q3	Q4	Final	Source of data
EXPECTED OUTPUTS	OUTPUT INDICATORS	Baseline							
Output 1 <i>Institutions at national, district and community level have improved technical capacities to reduce risks, manage and respond to natural disasters and limit gender-</i>	1.1 Number of MIDIMAR and Meteo Rwanda staff, NPDM focal points, and members of DIDIMACs and SEDIMACs trained that have improved technical skills in risks reduction, management and response to natural disasters and limit gender-differentiated impacts	88 MIDIMAR, NPDM, DDIMACs and SEDIMACs 18 Meteo Rwanda staff	238		291 NA	30			Training reports/ Progress reports

<i>differentiated impacts</i>	1.4 Number of development sectors and districts in which DRR is updated and mainstreamed at national and local level	9 development sectors - Education, Infrastructure, Agriculture, Environment, Health, ICT, water and sanitation and urbanisation and urbanisation	10 sectors	2 sectors	4 districts	4 districts	4 Districts	Workshop and meeting reports, progress reports IMI/HIGO (Performance contract) reports
	1.5 % of project staff remunerated	100%	100%	100%	0	100%	100%	Financial reports and payroll
	1.6 Number of NPDM meetings held to develop and review the plan, strategy or policy	4	20	4	0	1	1	Meeting report, Progress report
	1.11 % of DDMOs supported for operations	100%	100%	100	0	100%	100%	Financial reports
Output 2 <i>Population, local authorities and institutions (which institutions) have</i>	2.3 # of targeted development sectors and districts which have implemented at least 50 % of the risk assessment recommendations (Baseline: 0 sector; 0 districts; target: 2 sectors; 4 districts)	0 sector 0 district	10 sectors 20 districts	4 8	0 0	0 0	0	Progress reports

Increased knowledge and skills of risks from evidence-based disaster risk assessments	2.2 Percentage of Rwanda's male, female and vulnerable population in selected 6 districts prone to disasters aware of disaster risk (Baseline: 56%; 5 years target: 80%)	56%		95%	85	NA	NA	NA	NA	Survey report after one year Workshop report/progress reports
	2.5 Number of awareness campaign conducted in schools	0	20 schools	5	0	10	0	0	0	Workshop report/progress reports
	2.6 % of disaster program event and best practice covered, documented, digitalised and published for awareness	100%	100%	100%	100%	0	100%	100%	100%	Progress reports
	4.4 Number of deployed DDMOs to support districts	6	6	6	6	0	6	5	5	Progress reports, quarter reports
Output 4 Communities have strengthened capacity to mitigate, adapt and respond to disaster risks	4.1 Number of households (gender-disaggregated, female-headed and male-headed) having benefitted from the implementation of disaster mitigation measures	2000	750	150	0	0	0	0	0	Progress reports, field report
	4.2 % of households (gender-disaggregated, female-headed and male-headed) supported through livelihood intervention able to generate at least the same revenues as prior to their displacement Nr of community members benefited from economic activities	0	500	100	0	0	219	0	0	Progress report

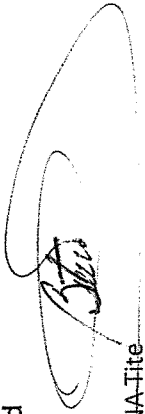
6. Financial Summary

6.1 Expenditures per output based on work plan/FACE form

	Quarterly financial report					Annual financial summary			
	Q2 Budget allocation (USD)	Q2 Expenditure (USD)	Q3 Expenditure (USD)	Balance for Q3 (US\$)	Delivery rate for Q3 (%)	Notes (Explain reason if there are differences between budget and expenditure)	Annual Budget allocation (Rwf)	Annual expenditure by end of Q3 (USD)	Delivery rate at end of Q3 (%)
Output 1	62,186,785	39,869,533	49,085,036	32,756,406	67		254,972,800	83,897,760	72
Output 2	11,405,009	5,245,426	17,902,896	3,900,424	22		67,056,800	38,453,755	57
Output 3			4,510,000	3,124,100	69		9,592,000	7,634,100	80
Output 4	24,457,570	10,932,880	45,525,744	38,468,907	84		186,346,400	119,385,101	64
TOTAL	98,049,364	56,047,839	117,023,676	78,249,837	67		517,968,000	349,370,716	67

All the required supporting documents (concept notes, activity reports, are available. The remaining budget will be requested to implement all activities as captured in the approved annual work plan.

Prepared



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Date: 03/10/2019

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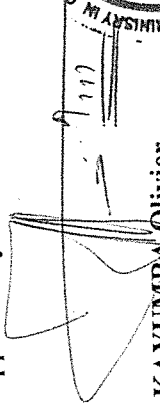
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